

**Kazi Abu Baker Siddique**

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PERSONAL STATEMENT

I am a highly motivated and self-driven person with an experience of 18+ years who delivers high quality results under pressure. I understand the importance of delivering tangible benefits at all times.

EMPLOYMENT**Director**

- Zara Zaman Technology Ltd
- Becho Limited
- SenseWave Limited

Head of Technology

HSBC Bank | Bangladesh

Jan 2019- Mar 2020

Main Accountabilities

- Lead a team of resources, take an ethical commercial approach to business opportunities and in day to day work, in accordance with Bank values, regulatory principles and global standards, to ensure the long-term sustainability of the business and protection of the brand
- Drove and implemented Bangladesh Automated Clearing House (BACH II) system
- Ensure all the projects related to CyberSecurity are implemented in the country
- Prepare and implement Cyber Incident Response Plan for HSBC Bangladesh
- Drove HSBC's global Cloud Strategies in Bangladesh
- Took positive and constructive approach towards problems using appropriate tools and techniques to deal with them swiftly and effectively
- Implement business strategies, plans and prioritize activities to make sure the desired results are achieved
- Focus on customers, regulators, colleagues and stakeholders and take the time to understand them, communicate with them and meet their needs
- Develop customer/stakeholder insight based on effective personal interactions, learning from experience, gathering and using information appropriately and safely
- Engage authentically a diverse group of stakeholders internally and externally to influence the achievement of best outcomes for all stakeholders
- Build rapport and mutual understanding to communicate and create opportunities for cross-business and/or international working, encouraging debate and open discussion
- Identify and highlight financial implications of risks/issues, involve stakeholders and manage budget variation as appropriate.

Head of Procurement & Accounts Payable

HSBC Bank | Bangladesh

Jan 2017 - Dec 2018

Main Accountabilities

Impact on the Business / Function

- Directly influence/contribute to the Procurement Global function strategy.
- Implement automations within country
- Facilitate and Coordinate global strategy plans at the country level
- Manage business / operational risks inherent in the business, taking account of economic, regulatory and technological changes facing the Finance industry.

Customers / Stakeholders

- Effective engagement and communication with local stakeholders (Local COO, local Business Functional Heads, and Procurement functional heads)
- Coordinate local/regional Balance of Trade initiatives and facilitate relationship

Leadership & Teamwork

- Provide local guidance to Procurement staff in conjunction with collaboration with Procurement Functional Heads (Operations, AP) and Regional CPO
- Provide leadership and guidance for local and regional Supplier Relationship Management
- Facilitating in local talent development and training.

Operational Effectiveness & Control

- Ensure compliance with Global governance framework and act as a control owner in Bank's 3 Lines Of Defence (3LOD) model
- Leadership over all regulatory and compliance matters relating to Procurement and the management of Procurement operational risk

Senior Commodity Buyer & Vendor Risk Compliance (VRC)

HSBC Bank | Bangladesh

Jun 2015 – May 2016

Main Accountabilities

- Deploy and implement common and consistent detailed Third Party Management (TPM) Procedures to meet the requirement of the operations Functional Instruction Manual for TPM.
- Communicate to Country Senior Management, Business Partners, SME and Procurement teams on policy compliance relating to the supply of goods and services (Including TPME, Procurement, Accounts Payable and Travel policy)
- Act as a subject matter expert to assist the Business in mitigating risks on their commercial transactions with their third parties.
- Build and maintain strong influencing relationships with Business Partners and SMEs such as ORIC, ISR, BCP, Legal, Compliance, Audit and BRCM to improve their understanding of VRC, and ensure consideration of third party risk within their own risk domain framework
- Lead / Support other risk function initiatives as the subject matter expert for VRC, such as new regulatory requirements in relation to third party risk (FSA – RRP, Material Outsourcing) Anti-Bribery etc..

Country Sourcing Manager - Technology

Standard Chartered Bank | Bangladesh

Jan 2011 – May 2015

Manage Technology sourcing overseeing a \$15M portfolio. Direct demand management, vendor negotiations, governance and Risk management.

Selected Accomplishments:

- Actively involved with the establishment of Global Sourcing in Bangladesh
- Managed the implementation of eProcurement system
- Introduced and conducted e-tendering as one of the pioneer in Bangladesh market

Manager Technology Infrastructure

Standard Chartered Bank | Bangladesh

Apr 2007 – Dec 2010

Managed all technology infrastructure, projects, technical operations and user support functions, overseeing a \$2 M budget and 13-member team.

Selected Accomplishments:

- Managed implementation of all Technology related projects (group/region/country) which includes budget preparation for Business requirement
- Ensured smooth operation of all Technology infrastructure and relevant DR & BCP plans are in place for both infra and critical applications
- Owned and ensured accurate financial activities for every Technology project
- Led the team responsible for Customer and Enterprise Support and develop their career progression
- Responsible for rollout of Operation Risk Management & Assurance Framework within Technology
- Ensured product support for the Alternate Channels and Branch banking to administer the bank's growing network of Automated Teller Machines (ATMs) and Point of Sale (POS) terminals throughout the country. The network consisted of 100 ATMs and 2000+ POS machines.
- Responsible for review and testing of Key Control Standard Assessment (KCSA) for Information Technology of the Bank

Technical Specialist

Standard Chartered Bank | Bangladesh

Apr 2005 – Mar 2007

Selected Accomplishments:

- Ensured support for Enterprise Services including support for Core Banking and Cards application
- Managed support of the Servers and PCs in the Bank
- Ensured product support for the Alternate Channels and Branch banking to administer the bank's growing network of Automated Teller Machines (ATMs) and Point of Sale (POS) terminals throughout the country.
- Ensure all windows based infrastructure platform are compliance to Audit and relevant vulnerability
- Ensure seamless operation of all business critical application including mailing software (like – Lotus Domino and Microsoft Exchange)

Technical Analyst

Standard Chartered Bank | Bangladesh

Nov 2002 – Mar 2005

Selected Accomplishments:

- Managed support of the Servers and PCs in the Bank
- Ensured product support for the Alternate Channels and Branch banking to administer the bank's growing network of Automated Teller Machines (ATMs) and Point of Sale (POS) terminals throughout the country.
- Ensure all windows based infrastructure platform are compliance to Audit and relevant vulnerability

- Ensure seamless operation of all business critical application including mailing software (like – Lotus Domino and Microsoft Exchange)

EDUCATION

- Institute of Business Administration (IBA), Bangladesh
MBA major in Finance
- Islamic University of Technology (IUT), Bangladesh
BSc in computer science & IT
- NotreDame College, Dhaka
Higher Secondary Certificate
- Motijheel Govt. Boys' High School
Secondary School Certificate

Training / Workshop

- Attended HSBC global technology strategy workshop held in China in 2019
- Attended “Leadership Essential” training in Hong Kong, sponsored by HSBC in 2018
- Participated “Managing Business Performance’ workshop held in Philippines, sponsored by Standard Chartered
- Participated in a 02 weeks technical training in Chennai on “Control- M/Enterprise Manager Scheduling’ provided by BMC
- Attended a week long workshop in Dubai on migration of Technology Infrastructure for Standard Chartered
- Attended a workshop in Chennai to understand the detail technical plan and to prepare the costing & budget for SCB group technology driven project “Caravan” which is consolidation of DataCenter for Middle East and South Asia region

Awards received

- ‘GTO Star’ award for implementation of various projects
- Award for ‘Special Achievement’, (Cost saves and re-invest)
- Award of ‘Certificate of Achievement’ from Group CIO for contribution in Contact center project
- Award for ‘Special Achievement’ from Group Executive Director & CEO Asia
- Award for ‘Special Achievement’ for contribution in Consumer Banking projects

PERSONAL INTERESTS

Traveling | Reading | Networking with people

REFERENCES

References are available on request.